Regular Meeting Minutes

September 20, 2016

1. The Ascension-St. James Airport and Transportation Authority met on September 20, 2016 at 5:00 PM at the airport site with Chairman Doyle M. Philippe presiding. The following members were present, George Rodeillat, Calvin Narcisse, James Mitchell, James Riviere, Jared Amato and Roger Keese.
2. Others attending included Cody Martin, Jeff Sumner and Janet Gonzales.
3. A motion and second were made Roger Keese and Jared Amato respectively, to accept the August 29, 2016 Regular Meeting Minutes as printed. The motion carried unanimously.
4. Jeff Sumner reported that there was a pre bid meeting for the taxiway connector project with bids due on the 29th of September. Mr. Sumner also reported that a sub-contractor on the Threshold Recovery Project, Diamond Electric requested the Airport Authority write a joint check to PMU and them, for their services. Legal recommended Diamond Electric to seek payment through the general contractor or take any action it may be entitled to against the contractor or contractor’s bond and/or through the lien process.
5. A motion and second were made by James Riviere and Calvin Narcisse respectively to authorize the chairman to sign the Engineering Service Agreement with PEC for the South Apron Expansion Project. The motion carried unanimously.
6. A motion and second were made by George Rodeillat and James Riviere, respectively to go into executive session. The motion carried unanimously.
7. A motion and second were made by George Rodeillat and Jared Amato, respectively, to reconvene the regular business meeting. The motion carried unanimously.
8. A motion and second were made by Calvin Narcisse and Jared Amato, respectively, to approve payment of the August credit card purchases of $761.58. The motion carried unanimously.
9. Roger Keese reported that the FY End June 2016 Audit was complete, and that the only finding remains to be that we do not engage another auditor to review Latuso’s Audit. A motion and second were made by Jared Amato and James Riviere, respectively, to accept the finance report. The motion carried unanimously.
10. Janet Gonzales gave the airport managers’ report.
11. A resolution and second were made by Roger Keese and Calvin Narcisse, respectively to accept the sponsor state agreement for the LED PAPI replacement and authorize the chairman to sign all related documents with this project. The motion carried unanimously.
12. A resolution and second were made by George Rodeillat and Jared Amato, respectively to accept the sponsor State agreement for the LED Taxi-lane Centerline Solar Reflectors and authorize the chairman to sign all related documents with this project. The motion carried unanimously.
13. The next meeting date of the Airport Authority will be October 25, 2016, at 5:00 pm.
14. A motion and second were made by Calvin Narcisse and James Mitchell, respectively, to adjourn. The motion carried unanimously.